**Application Guide**

 **for International Visiting Students Wishing to Study**

 **at Sichuan Vocational and Technical College of Communications**

**I． SVTCC Profile**

Sichuan Vocational and Technical College of Communications (hereinafter referred to as SVTCC), is a public college which was established in 1952 and is affiliated to the Sichuan Provincial Department of Transportation. It is accredited as a model for higher vocational education by the Ministry of Education of China, namely, one of the 100 top vocational colleges across China. It is a pilot college for high-end technological and skilled undergraduate programs in Sichuan Province, a national model college for employment competitiveness, a national advanced unit of vocational education and a national civilization unit.

SVTCC is located in Wenjiang District, Chengdu City, covering an area of 1033 mu, with more than 13000 students enrolled. The academic part of SVTCC is organized into 10 departments, namely, Department of Road and Bridge Engineering, Department of Automotive Engineering, Department of Economic Management, Department of Information Engineering, Department of Electro-mechanical Engineering, Department of Architectural Engineering, Department of Humanities and Art, Department of Transportation Engineering, Department of Marine Engineering and Department of Rail Transport Engineering, offering 2 undergraduate programs and 45 diploma programs, including 4 national demonstration programs, 4 provincial demonstration programs and 4 provincial key programs. There are about 1000 faculty staff, including 27 professors, professorate senior engineers and research fellows, about 150 associate professors, senior engineers, associate researchers and teachers with Ph. D , 4 provincial-level teaching teams, 1 State Council Expert for Special Allowance, 1 teaching master of "Ten thousand plan" of CPC Central Organization Department, 1 teaching master of the Special Support Plan for National High Level Talents, 1 national model teacher, 1 leading expert in academics and technology in Sichuan Province, 4 teaching masters of Sichuan Province, 5 leading program experts of the Transportation Vocational Education Society of the Ministry of Transportation of China.

The library houses a collection of 1,200,000 volumes of books. The total value of the teaching facilities is 190 million RMB yuan and the fixed assets are 580 million RMB yuan. There is 1 national training base. The on-campus training area is 110,000 square meters and there are more than 200 off-campus training bases.

Policy of Running School: Transportation-based, Market-oriented, Serving the Society.

Education model: Trade Dominated, Associations Connected, Enterprises Cooperated.

Features of Running School: Cooperating with Renowned Institutions and Companies Home and Abroad; Serving positively the Communications Sector and the Regional Economy.

Mission of Running School: First-class faculty staff, First-class professionals, First-class vocational college.

Over the past decades, SVTCC has nurtured tens of thousands of graduates for the society, with the employment rate over 96%. Most of them have been playing important and irreplaceable roles in the communications sector, dedicating themselves to the social and economic development of Sichuan and even the western China. The quality of education and training is widely recognized by the society. There are many outstanding graduates and students, represented by Mr. Mou Tingmin the well-known bridge design master in China and Mr. Yang Wenhao the second-year student who won the silver medal of "car technology "project in the 44th World Skills Competition.

In the situation of educational globalization, SVTCC attaches great importance to international exchanges. It has endeavored strenuously to develop joint programs, faculty and student exchanges, curriculum cooperation, etc. with foreign educational institutions and well-known companies. Over the past years, it signed agreements for cooperation with Canada British Columbia Institute of Technology, and inked memorandums of understanding for cooperation with Germany F+U, Canada Red River College, Austria HTL Braunau, Australia West Sydney Institute, Malaysia UM and Hong Kong VTC, and implemented the short-term studies programs for students with Taiwan Chaoyang University of Technology and Taipei City University of Technology. It has established training bases jointly with TOYOTA, BMW, AUDI, VALKSWAGON, PEUGEOT, CITROEN, etc. for professional qualification certificate training. In recent years, educational institutions from Canada, UK, Germany, Russia, Australia, New Zealand, Japan, South Korea, Singapore, Malaysia, etc., paid visits to SVTCC and established friendly relationship, laying a good foundation for potential cooperation.

**II. Short-Term Programs for International Visiting students**

**1 . Chinese language (mandarin) Training**

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| --- | --- |
| Opening time | the spring classes: every March;the autumn classes: every September; |
| Eligibility and duration | 1. 1 year for those with no prior training for Chinese language (mandarin)
 |
| 1. 0.5 year for candidates of SVTCC diploma programs
 |
| Certificate | Those who complete the training within the given period and pass the exam can obtain the certificate of achievement. |
| Class time | From Monday to Friday |

**2. Chinese Cultural Studies**

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| --- | --- |
| Opening time | Open on condition of 10 students being enrolled all the year round. |
| Program | Martial arts, tea art, calligraphy, traditional Chinese painting, Sichuan opera, Tai Chi, etc. |
| Eligibility and duration | Any overseas citizen interested in China and Chinese culture is eligible; the training periods last from 10 to 90 days. |
| Certificate | Those who complete the training within the given period and pass the exam can obtain the certificate of achievement. |

**III．Application Prerequisite**

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| Category | Eligibility | Age |
| Visiting students for Chinese language training | Senior high school graduate or above | Non-limited |
| Visiting students for Chinese cultural studies | Non-limited | Non-limited |

Notes: all applicants are required to submit the following materials: the application form, the photo copy of the passport, the photo copy of the certificate/diploma, the physical examination form, the 2 passport photos, and the resume.

**IV．Tuition and Certificate**

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| --- | --- | --- | --- |
| Category | Tuition | Certificate | Remarks |
| Visiting students for Chinese language training | RMB 12,000 yuan /year | Certificate of Achievement | Pass the given test |
|  RMB 6,000 yuan /5 months |
| RMB 4,000 yuan /3 months |
| RMB 2,000 yuan /month |

**Other expenses：**

A. Registration fee: RMB 500 yuan

B. Textbooks fee: about 400 RMB yuan for Chinese-language-training students

C. Accommodation Fee

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| --- | --- | --- |
| Type of Room | Facility | Price（RMB） |
| 4-bed Room | Air-conditioner, furniture, internet access, etc. | 1,000 yuan/semester |
| 4-bed Room | Air-conditioner, furniture, internet access, etc. | 20 yuan/day（short-term program） |

D. Visa Fee

E. Insurance premium : 500~1000 RMB yuan / year / person.

F. Physical Examination Fee.

Notes:

1. International students shall be registered for temporary residence in the local public

 security department within 24 hours of entry. Students who are not registered for

 temporary residence will be fined according to relevant Chinese laws.

2. All the fees shall be paid in RMB only.

3. The price for D,E and F is only for reference. It is subjected to the real time costs and paid by the students themselves.

**V． Application procedure**

1. Send e-mail to davidliu838@sina.com to ask for the application form and fill in it.

2. Send to davidliu838@sina.com the application form, the highest education certificate, the photo copy of the passport, the photos, the health certificate, the study plan, etc. prior to June 30th or December 31st each year.

3. Review and admission.

4.Pay registration fee.

5. Wait for the admission notice.

6. Apply for visa in the Chinese Embassy in the applicant’s home country.

7. Inform the arrival date in advance and arrive at the designated dorm within the valid period.

8. Register, conduct physical examination, pay for the tuition and accommodation and

 apply for residence permit according to the designated dates.